

Appendix P

From: Licensing
Sent: 30 January 2024 11:19
To: Angela Chapman
Subject: FW: [External] FW: Application Received - Premises Licence
Attachments: Little Barn Conditions - agreed.pdf

Hi Angela,

Cicod these to your record: 24/0141/LAPREM

Thanks

Szabina Nemeth

Licensing Support Officer



From: Licensing Braintree and Uttlesford [redacted]
Sent: Tuesday, January 30, 2024 11:10 AM
To: Licensing <Licensing@uttlesford.gov.uk>
Subject: [External] FW: Application Received - Premises Licence

Mimecast Attachment Protection has deemed this file to be safe, but always exercise caution when opening files.

Good Morning

Essex Police have no representations with regards to the below application; the applicant having accepted the below conditions (E Mail below).

Thank you



Arthur Hunt (82910)
District Licensing Officer



[redacted]
Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

Good evening, Arthur.

It was a pleasure to meet you today.
Little Barn Café Ltd is happy to comply with all the conditions laid out in your email below.

Thank you for taking the time to go through this with me so thoroughly.

Many Thanks

Steve Ames



Business Owner




Office hours are Monday-Friday 9:00-17:30

To keep up to date with everything Mini Swimming, don't forget to follow us on our social media pages.



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On Fri, Jan 26, 2024 at 3:18 PM Arthur Hunt 42082910  wrote:

Dear Mr Ames

Thank you for giving the time to meet with me to discuss your premises licence application today. Below are the conditions that I would like you to adopt:-

- **The premises shall have installed and maintain a closed circuit television (CCTV) system which at all times complies with the below requirements:**
 - i. **CCTV will be provided in the form a recordable system, capable of providing pictures of evidential quality {in all lighting conditions} particularly facial recognition;**
 - ii. **CCTV cameras shall cover all entrances {and exits} and the areas where alcohol sales take place;**
 - iii. **Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of {31} days;**

- **Upon the reasonable request of the police or licensing authority staff, within 48 hours viewable copies of recordings will be provided.**

- **Signs must be displayed at all entrances {and exits} advising customers that CCTV is operating at the premises and shall be a minimum size of 200 x 148 mm and clearly legible at all times when the premises conducts licensable activities.**

- **An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request. The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:**

(a) {all crimes reported to the venue}

(b) {all ejections of patrons}

(c) {any complaints received concerning crime and disorder}

(d) {any incidents of disorder}

(e) {any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence}

- **The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least {12} months from the date of the last entry.**

- **All staff engaged in the sale or supply of alcohol on the premises shall have received training in relation to the protection of children from harm (including under-age sales), how to recognise drunkenness and the duty not to serve drunk persons. Refresher training shall be carried out at least every six months.**

- **Training records shall be kept on the premises (or otherwise be accessible on the premises) for a minimum of 12 months and made immediately available to police, trading standards or licensing authority staff upon reasonable request.**

- **A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:**

I. Proof of age card bearing the PASS Hologram;

II. Photocard driving licence;

III. Passport; or

IV. Ministry of Defence Identity Card.

- The premises shall clearly display signs at the each point of sale and in areas where alcohol is displayed advising customers that a 'Challenge 25' policy is in force. At the point of sale, such signs shall be a minimum size of 200 x 148mm.
- A refusals record shall be maintained at the premises which details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale.
- All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request.
- The refusals record shall either be electronic or maintained in a bound document and retained for at least {12} months from the date of the last entry.

As I stated at our meeting, if the above conditions are agreeable, please return this E Mail with your agreement.

If there are any other questions, please feel free to contact me.

Thank you

Arthur Hunt (82910)



District Licensing Officer



Braintree Police Station, Blyth's Meadow, Braintree. CM7 3DJ

From: Licensing Applications Essex

Sent: 18 January 2024 19:36

To: Licensing Braintree and Uttlesford

Subject: Application Received - Premises Licence

The below application has been received at this office and has been placed onto Bacchus.

Should you wish to object to this application please contact the Licensing Authority directly.

APPLICATION SUMMARY BELOW

[Edit Appl](#)

Licence	L4938516, LITTLE BARN CAFE, Essex, LITTLE BARN CAFE, LITTLE BARN, PARK ROAD, LITTLE EASTON, DUNMOW, ESSEX, CM62JH	
Application Type	Premises Licence	
Created By	<input type="text"/>	
Application Act	Licensing Act 2003	
Applicant	LITTLE BARN CAFE LIMITED, LITTLE BARN CAFE, LITTLE BARN, ROAD, LITTLE EASTON, DUNMOW, ESSEX, CM62JH	
Application Details	Application for the grant of a new Premises Licence to enable the sale retail of alcohol for consumption on and off the premises and opening between 0800-2300 hours Mon-Sat and 0800-2000 hours Sun. Little E Cafe is a coffee shop that services a swim school. We currently sell cc cakes and snacks but are expanding our menu and would like to be able to sell bottles of wine or beer to our customers. The coffee shop is not open to the general public and only serves Mini Swimming members (those booked in for swimming lessons with Mini Swimming). The can attend on any day but must be a member.	
Licensing Authority	Uttlesford District Council	
Notice Received Date	18 Jan 2024	
Objection	No	
Reply Due	15 Feb 2024	Reply Sent

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